



Do you have a passion for community and policy? Are you a skilled communicator?

JOIN OUR CHAMBER TEAM

The Chamber is seeking a dynamic and experienced person to join our team as **Policy and Government Relations Manager**. Reporting to the Director of Strategic Initiatives, the Policy and Government Relations Manager, monitors public policy trends and legislative agendas, leverages membership subject matter expertise, conducts research, develops public policy positions, and prepares various policy communication products, serving as the basis for Chamber advocacy efforts across all levels of government and within the public discourse.

WHAT IS THE CHAMBER?

The Winnipeg Chamber of Commerce stands as the province's largest business organization, proudly representing over 2,000 companies spanning diverse sizes, sectors, and comprising individuals from varied backgrounds and lived experiences. Our mission is clear: to facilitate robust connections, offer premier resources and events, and ultimately foster the growth of businesses.

For a century and a half, The Chamber has been at the forefront, dedicated to leading, connecting, and cultivating Winnipeg's business community. Through our commitment to public policy advocacy, comprehensive business support, and community building, we aim to ignite an atmosphere of innovation, vibrancy, and prosperity, ensuring a thriving future for Winnipeg.

WORKPLACE CULTURE IS A PRIORITY

At The Winnipeg Chamber of Commerce, we foster a team environment founded on positivity and an unwavering belief in Winnipeg as an exceptional place to live, work, and play. Our core values guide our work, centering on being Member-Centered, Community-Focused, Non-Partisan, Accessible & Inclusive, and committed to Truth & Reconciliation.

In our commitment to creating a diverse, equitable, and inclusive workplace that mirrors our community's richness, we encourage a variety of ideas, thoughts, and perspectives. Every contribution is valued, and we ensure that everyone feels respected, welcomed, and has the opportunity to grow.

Furthermore, we prioritize the health, safety, and happiness of our staff, actively encouraging a work-life balance that supports their overall well-being.

ABOUT THIS OPPORTUNITY

The Policy and Government Relations Manager must possess and continue to develop knowledge across various public policy areas, with a particular focus on municipal and provincial matters. The individual should understand the needs and issues facing businesses and be open to new ideas and perspectives that accompany change and innovation. A non-partisan approach, reflecting our core values, is essential for facilitating effective engagement across diverse political landscapes.

WHAT WE'RE LOOKING FOR

Required Skills & Qualifications:

- Demonstrates a commitment to valuing and promoting respect, equity, and inclusion while committing to continuous learning.
- Relevant education or equivalent expertise in municipal and provincial government processes for effective policy analysis, formulation, and proactive engagement.
- Experience in a public affairs, advocacy, or policy environment.
- Ability to identify advocacy opportunities, anticipate challenges, and engage stakeholders meaningfully.
- Knowledge of the current business and economic development climate in Winnipeg and Manitoba.
- Ability to analyze, synthesize, and evaluate quantitative and qualitative forms of data from diverse sources.
- Ability to develop strong working partnerships with diverse stakeholders.
- Superior written and verbal communication skills, including strong public speaking abilities to articulate complex ideas clearly, convey information persuasively, and engage effectively with diverse audiences.
- Capable of both independent work and collaborative teamwork.
- Proficient in meeting deadlines and delivering well-organized work, demonstrating a commitment to timeliness and quality presentation.
- Creativity and innovation skills.
- Tact, diplomacy, and confidentiality.
- Capability to create, edit, and format documents to professional standards, manage data effectively, and develop visually engaging presentations using Microsoft Office.

Preferred Qualifications:

- College/university degree is considered an asset
- Experience in a non-profit organization is considered an asset
- Survey software proficiency

MORE DETAILS

- Workweek from Monday to Friday, offering the flexibility of remote work as per our Remote Work Policy.
- Enjoy flexible hours designed to promote a healthy work-life balance.
- Occasional need for overtime and evening work, where flexible hours are there to support your needs.
- Thrive in a workplace that adjusts to changing priorities within the organization.
- Fast-paced environment, where you'll have a great team supporting you.

HOW YOU CAN APPLY

We welcome applications from all qualified individuals. We strongly encourage Indigenous peoples, women, racialized persons, 2SLGBTQ+ persons, and individuals living with disabilities to apply.

Please submit your **cover letter and resume** to hr@winnipeg-chamber.com by **12:00 p.m. on Wednesday, September 11, 2024**. Incomplete applications and those submitted through any other channels will not be considered.

We are committed to fostering opportunities, diversity, and inclusion. Our dedication extends to providing a barrier-free recruitment and selection process, along with a supportive work environment. Should we invite you for an interview, please feel free to communicate your accommodation support requirements. This includes accommodations to enhance your interview experience. Your openness ensures that we can provide you with the best opportunities for success. Rest assured that all information related to accommodations will be handled with the highest confidentiality.

We appreciate the interest shown by all applicants; however, only candidates selected for an interview will be contacted.